

**BOARD OF HEARING AID
SPECIALISTS
GENERAL BUSINESS MEETING
Telephone Conference Call
PHONE NUMBER: (888) 670-3525
PARTICIPANT CODE*: 4552635641
September 10, 2018 at 10:00 a.m. ET**

I. CALL TO ORDER

The meeting was called to order on Monday, September 10, 2018 at 10:03a.m. ET by Ms. Leanne Polhill, Board Chair.

ROLL CALL

Those present for all or part of the meeting included the following:

Members present:

Leanne E. Polhill, HAS, Chair
Randy Ellsworth, HAS, Vice-Chair
Douglas Moore, HAS
Thomas Hollern
Pamela Dechmerowski, HAS
Maria Hernandez
John Fischer, HAS

Staff present:

Ed Tellechea, Esq., Board Counsel
Jennifer Wenhold, Executive Director
Camille Byrd, Regulatory Supervisor
Court Reporter: For the Record Reporting
(850) 222-5491

Members absent:

Robert Pickard, MD

II. APPROVAL OF MINUTES

A. July 13, 2018 General Business Meeting Minutes

The minutes of the July 13, 2018 general business meeting were reviewed and following review, the Board took the following action:

Motion: by Mr. Ellsworth to approve the minutes as presented.

Second: by Ms. Dechmerowski

Vote: unanimous.

III. APPEARANCES

A. Tracy Valentine, AST Applicant

Ms. Valentine was present and was not represented by counsel. Her appearance was requested on the July 13th, 2018 agenda due to an affirmative response to a health history question on her application for the Hearing Aid Specialists Training Program. At the July 13th, 2018 General Business Meeting, the Board required a PRN evaluation and recommendation

prior to returning before the Board for action on his application. Ms. Valentine waived her right to the 90 day requirement pursuant to s.120.60, F.S., to allow time to complete conditions set forth by the Board. Ms. Valentine has completed her PRN evaluation and returns before the Board for a determination. Her application is complete as of May 29, 2018.

After discussion, the Board took the following action:

Motion: by Mr. Moore to approve Ms. Valentine's Hearing Aid Specialists Training Program Registration application without condition.
Second: by Mr. Ellsworth
Vote: unanimous.

B. Brittany Matthews, AST Applicant

Ms. Matthews was present and was not represented by counsel. Her appearance was requested due to an affirmative response to a general history and a health history question on her application for the Hearing Aid Specialists Training Program. Her application is complete as of August 20, 2018.

Ms. Matthews waived her 90-day requirement in order to voluntarily obtain a PRN evaluation.

After discussion, the Board took the following action:

Motion: by Mr. Moore to require Ms. Matthews' appearance at a subsequent Board meeting, in order to present the Board with the results of her PRN evaluation.
Second: by Mr. Fischer
Vote: unanimous.

IV. REPORTS

A. Ed Tellechea, Esq., Board Counsel

i. Annual Regulatory Plan

Mr. Tellechea provided the proposed Annual Regulatory Plan for the Board's review. Board Chair tentatively approved this plan, pending Board review and full Board approval. After discussion, the Board took the following action:

Motion: by Mr. Moore to approve the proposed Annual Regulatory Plan.
Second: by Mr. Fischer
Vote: unanimous.

The plan will be filed with the Legislature on October 1st.

B. Jennifer Wenhold, Executive Director

i. Financial Reports

a. Budget Report – Expenditures by Function

Ms. Wenhold provided budget information for the financial period ending June 30th, 2018.

b. 2-Year Analysis for FY18-19

Ms. Wenhold provided a 2-year financial analysis of the Board's cash balance for Fiscal Year 2018-19. The Board's cash balance is healthy.

Ms. Wenhold informed the board the Mr. Moore would be participating in a multi-board workgroup telephone conference call scheduled for Friday, September 14, 2018 to discuss possible revisions to the health history questions asked on the initial applications. Any discussion that results from this meeting will be placed on the next upcoming meeting agenda for the full board to review.

V. FOR YOUR INFORMATION
A. Spotlight on Unlicensed Activity

VI. ADJOURNMENT

There being no further discussion, the Board took the following action:

The meeting was adjourned at 10:36a.m. ET.